

Social Committee Charter

Purpose/Scope

The Social Committee shall arrange, plan and coordinate community wide social events throughout the year. The intention will be to get things on a community calendar to offer neighborly and inclusive networking opportunities for adults and children alike (not necessarily at the same time).

Committee Guidelines (common for all committees):

- Meetings will be held as needed but not less than quarterly at the time and place chosen by the committee in the course of their meetings
- Meetings will end with a clear understanding of expectations and assignments for next steps
- Ensure committee charter is kept current and updated, as needed (e.g., new issues, updates, etc.).
- Quotes over \$500 must be presented to the CTA board for approval.
- A final draft of committee minutes must be submitted to the board and reported out at the annual CTA meetings (June and August meetings).

On-Going Tasks:

- Work with CTA BOD to find out new community members to insure that they are properly welcomed and invited to all community events.
- Plan and arrange Memorial Day and Labor Day Potluck dinners at the Beach/Clubhouse.
- Create themes as appropriate to encourage interest and engagement by all.
- Plan and arrange periodic community get-togethers (parties, dinners, events) throughout the entire year.
- Maintain complete list of community members to insure all members are invited to such events.